

Lakewood Education Foundation

Tax Identification Number 26-2190892



A non-profit organization dedicated to improving educational opportunities for Lakewood students.

September 16, 2024

Dear Lakewood Teacher:

It is our pleasure to announce the 2024-25 classroom grant program. Lakewood teachers are invited to submit a proposal for up to \$500 that will directly improve educational opportunities for Lakewood students.

To apply for this grant, please submit a one-page typed proposal that minimally contains the following information:

1. Your name, address, telephone number, and e-mail address
2. School name and the grade level you teach
3. The amount you are requesting (not to exceed \$500)
4. What you will be purchasing with grant funds and the estimated itemized cost
5. How the grant funds will directly improve the education of Lakewood students. Please be specific.

Proposals may only be submitted in *Microsoft Word or PDF* format via e-mail to Sally Rogers at rogersrocks@gmail.com. You will be sent a confirmation e-mail when your submission is received. **All submissions must be received by 5:00 p.m. on Friday, September 27, 2024.** The grants will be presented at the thirteenth annual Lakewood Education Celebration which will be held Thursday, November 21, 2024 at 4:30 p.m.

You will be notified directly whether or not you receive the grant. We anticipate that the funding decisions will be finalized by October 31, 2024. Please note that as a condition of funding, successful applicants will be required to submit documentation that all grant funds received were spent as originally proposed during the current school year. Failure to do so is disqualifying for any future grants.

We encourage all interested teachers to apply for the grant even if you have received one in the past. Thank you for your dedication and service to our children and good luck!

Sincerely,

Todd Rogers, President

PLEASE NOTE: Donations are accepted year-round to support the Lakewood Education Foundation. Please encourage your friends and family to make a donation at lakewoodcity.org/LEF. We are also grateful for volunteers at our annual fireworks stand from July 1-4th every year. Thank you for your consideration!

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